

Leadership Intern Position Description Falk Initiative

In collaboration with the David B. Falk College of Sport and Human Dynamics (Falk College), the Shaw Center Leadership Intern for the Nutrition Initiative acts as a liaison between Falk College students at Syracuse University (SU) and non-profit agencies in the Syracuse community. This is a paid position in the Shaw Center with a schedule of 8-10 hours per week.

Responsibilities include, but are not limited to:

- Coordinate new and/or existing volunteer programs (such as *Books and Cooks*, *Cooking on the Hillside*, or *Food Busters*), including: lesson plan development and delivery of curricula
- Facilitate lesson plans at site and lead peer volunteers
- Create and conduct presentations
- Coordinate volunteer efforts including recruitment, training, and logistics
- Support day-to-day operations

Desired Qualifications:

- Excellent written and oral communication skills
- Comfortable speaking in front of large groups of people
- Time management skills
- Organizational skills
- Creativity and a willingness to adapt
- Prior experience working with diverse populations

Position Requirements:

- Past volunteer for *Books and Cooks*, *Cooking on the Hillside*, or *Food Busters*.
- Must be studying on campus in Spring 2023 and send in your Spring schedule with your completed application.

Deadline to submit attached application is **Wednesday, April 3rd at 5pm.**

Submit completed application with resume via email to nsdvolunteer@syr.edu.

Syracuse University

Mary Ann Shaw Center for
Public and Community Service

Application for Leadership Intern Position

Name:

SUID:	Phone: ()
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SU Email:	Grad MM/YY:
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Major(s):	School/College(s):
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Current Address: _____ _____ _____	Permanent Address: _____ _____ _____
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Initiative:	Position:
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Briefly explain why you are seeking this position: _____

List two references not related to you. At least one should be an SU faculty member.

Name: _____ Years Known: ____ Email: _____

Name: _____ Years Known: ____ Email: _____

Office Use Only: Date Interviewed: _____ by: _____ Hired: _____ Start date: _____

List Previous work/volunteer/leadership experiences:

Employer _____ From _____ to _____

Supervisor's Name: _____ Phone: _____

Position & Responsibilities: _____

Employer _____ From _____ to _____

Supervisor's Name: _____ Phone: _____

Position & Responsibilities: _____

Employer _____ From _____ to _____

Supervisor's Name: _____ Phone: _____

Position & Responsibilities: _____

Employer _____ From _____ to _____

Supervisor's Name: _____ Phone: _____

Position & Responsibilities: _____

I certify that all the information provided herein is correct and true. I also authorize the Shaw Center to check all references.

Signature _____ Date _____

Leadership Intern Application Nutrition Initiative Writing Supplement

Please submit your responses to the following questions with the rest of your application materials. Answer each question in 200 words or less.

1. How do you think community engagement initiatives impact the experience of students within the Syracuse University community?
2. Describe your experience with our programs (*Books and Cooks, Cooking on the Hillside, Food Busters*). How has this impacted you?
3. How do you want to see this organization grow? Some points to consider: What current elements work well? Do you have any new ideas that you want to implement?
4. Describe a time you demonstrated teamwork and collaboration. What do you think makes a successful team?